ରାଜଧାନୀ ମହାବିଦ୍ୟାଳୟ, ବରମୁଣ୍ଡା, ଭୁବନେଶ୍ୱର - ୭୫୧୦୦୩

OFFICE OF THE PRINCIPAL, RAJDHANI COLLEGE

BARAMUNDA, BHUBANESWAR – 751003

(A Govt. College, Estd. 1973)

Website: www.rajdhanicollege.org.in Email ID- rajdhanicollege@yahoo.in

No. 6123 **Date.** 14-11-26

ENGAGEMENT OF GUEST FACULTY

As per the DHSE letter no. 6148 dtd. 03.06.2026 & 9216 dtd. 13.08.2026, the applications are invited from eligible candidates for the engagement of one guest faculty in the subject Education against the maternity leave period of regular PGT for the session 2026-27 in Rajdhani H.S School.

ELIGIBILITY

Fresh candidates with minimum 50% of marks at P.G. level or equivalent grade may attend the certificate verification. Candidates are to come with Bio-data, recent passport size colour photograph, original and photocopies of all certificates and mark sheets from H.S.C onwards and Computer courses (DCA/PGDCA), Certificates of teaching experiences in H.S.S, if any.

No TA/DA is admissible. The reporting time is from 10.00 am to 12.00 noon on 21.11.2026 date in the Department of Education of this H.S School.

Conditions of Engagement:

1. The engagement is only for the period for which the regular PGT remains on sanctioned maternity leave.
2. The engagement shall automatically cease on expiry of the approved period or on resumption of duty by the regular PGT / closure of school for summer vacation in 2027, whichever is earlier.
3. The engagement is purely temporary in nature. They shall not claim for regular appointment.
4. The remuneration is Rs. 400/- per class subject to a ceiling of maximum 50 classes with Rs. 20,000/- per month (Rupees twenty thousand) only.

14/11/26

Principal

Rajdhani H.S School, Bhubaneswar

Memo No. 6124 dt. 14-11-26

Copy forwarded to Director, DHSE(O) / DEO, Khordha for information with a request to attend / send his representative for certificate verification.

14/11/26

Principal

Rajdhani H.S School, Bhubaneswar

Memo No. 6125 dt. 14-11-26

Copy to SNBs/OIC, Website / Administrative Bursar /Accounts Bursar / Academic Bursar (+2) /Accountant/Cashier / H.C for information and necessary action.

14/11/26

Principal

Rajdhani H.S School, Bhubaneswar

DIRECTORATE OF HIGHER SECONDARY EDUCATION, ODISHA
Jana Shiksha Bhawan, 1ST Floor, UNIT-V, BHUBANESWAR-751001
Ph: 0674-2390939 (O), email id: dhse.odisha@gmail.com

ORDER

DHSE-GEFI-MISC-0021-2025: No. 9216 **// Date.** 13-08-2026

Sub: Standing Instruction on engagement of Guest Faculties against PGT posts during the period of maternity leave of regular PGTs in Government and Government Upgraded Higher Secondary Schools.

In order to ensure uninterrupted teaching-learning activities in Government and Government Upgraded Higher Secondary Schools and to avoid disruption of academic activities during the period of maternity leave availed by regularly appointed Post Graduate Teachers (PGTs), it is hereby ordered that **Guest Faculty may be engaged against the concerned subject/post during the period of such maternity leave**, subject to the following conditions:

1. **Eligibility for engagement:**
   Guest Faculty may be engaged only against a sanctioned subject/post where the regularly appointed PGT is on sanctioned maternity leave and the absence of such PGT is likely to adversely affect the teaching-learning process.
2. **Strict adherence to Guest Faculty Guidelines:**
   The engagement of Guest Faculty under this Standing Order shall be made **strictly in accordance with the prevailing Guidelines for Engagement of Guest Faculty in Government Higher Secondary Schools and Government Upgraded Higher Secondary Schools issued by the Directorate of Higher Secondary Education, Odisha for the said Academic Session vide this Directorate Letter No. 6148 Dtd. 03.06.26**, including the prescribed eligibility criteria, selection procedure, remuneration, verification of documents, tenure and other terms and conditions.
3. **No relaxation of prescribed procedure:**
   The provision for engagement of Guest Faculty against maternity leave shall **not be construed as a relaxation or modification of any provision of the Guest Faculty Engagement Guidelines**. All prescribed procedures relating to advertisement/notification, receipt and scrutiny of applications, verification of certificates and credentials, preparation of merit/select list and engagement shall be followed strictly.
4. **Duration of engagement:**
   The Guest Faculty shall be engaged **only for the period for which the regular PGT remains on sanctioned maternity leave**, subject to the maximum period permissible under the prevailing Guest Faculty Engagement Guidelines. The engagement shall automatically cease on expiry of the approved period or on resumption of duty by the regular PGT, whichever is earlier.
5. **No claim for regular appointment:**
   Engagement as Guest Faculty under this Standing Order shall be purely temporary and contractual in nature and shall not confer any right or claim upon the Guest Faculty for regular appointment, continuation in service or absorption against the post of PGT.
6. **Remuneration:**
   The Guest Faculty shall be paid remuneration strictly as prescribed under the prevailing Guest Faculty Engagement Guidelines.
7. **Joining of regular PGT:**
   The Head of the Institution shall immediately intimate the concerned authority regarding resumption of duty by the regular PGT. The services of the Guest Faculty shall be discontinued from the date the regular PGT resumes duty.

P.T.O

8. **Responsibility of the Head of Institution:**

The Principal/Headmaster/Head of the Institution concerned shall be personally responsible for ensuring that:

1. the maternity leave of the regular PGT is duly sanctioned;
2. there is an actual teaching requirement during the leave period;
3. the Guest Faculty is selected strictly as per the prescribed Guidelines;
4. all certificates and credentials are properly verified;
5. no Guest Faculty is engaged beyond the approved period; and
6. all relevant records relating to the engagement are maintained for inspection/audit.

9. **No parallel engagement:**
Under no circumstances shall Guest Faculty be engaged against a PGT post if the regular PGT is available and performing his/her teaching duties. Similarly, engagement shall not continue after the regular PGT resumes duty.

10. **Monitoring and compliance:**
The concerned District Education Officer shall monitor such engagements and ensure strict compliance with this Standing Order and the prevailing Guest Faculty Engagement Guidelines. Any deviation from the prescribed procedure shall be viewed seriously and the officer responsible shall be liable for appropriate action.

11. **Applicability:**
This Standing Order shall be applicable to **Government Higher Secondary Schools and Government Upgraded Higher Secondary Schools** under the Directorate of Higher Secondary Education, Odisha, subject to the conditions stipulated herein and the prevailing Guest Faculty Engagement Guidelines.

This Standing Order shall come into force with immediate effect.

Nijam Pattnaik
13.08.2026
Director

Higher Secondary Education,
Odisha, Bhubaneswar

Memo No. 9217 //Date: 13-08-2026
Copy forwarded to the Principals of all the Govt. and Govt. upgraded Higher Secondary Schools.

Nijam Pattnaik
13.08.2026
Director

Memo No.: 9218 //Date: 13-08-2026
Copy forwarded to all the District Education Officers of Odisha for information and necessary action.

Nijam Pattnaik
13.08.2026
Director

Memo No. : 9219 // Date: 13-08-2026
Copy forwarded to the Special Secretary to Govt., School & Mass Education Department, Odisha for information..

Nijam Pattnaik
13.08.2026
Director